



Dear Parent/Guardian of a member of the Kiski Area Class of 2011:

It's here... Your teenager is finally ready to begin their Senior year in High School! There's lots to do and the year is going to fly-by. To make the process easy for every one, we are taking this opportunity to inform the parents/guardians of the Class of 2011 exactly what the portrait process is and what you can expect.

To ensure that you are aware of the process, procedures, and deadlines, enclosed is the information provided your senior at an assembly held at school. You may also visit our website (www.hrglassphoto.com) for access to all information and any updates. Greater detail about the photographic process is enclosed.

In general, for your senior to appear in the senior section of the 2010-2011 yearbook he/she must be photographed by Hourglass Photo & Studio. No other images will be accepted. You may be asking, "Why can't I submit any image I choose?" One of the main reasons the Kiski Area Campus Yearbook is award-winning and nationally recognized for its excellence, is the uniformity of the portraits enclosed. This allows for easier printing and makes the book more impressive.

To simplify the process and make it easy to appear in 2010-2011 Campus Yearbook, your senior will have 3 portrait sessions options to choose from in order to appear in the senior section of the yearbook.

Option #1 Basic Portrait Sessions offered at the High School during the school days of May 24th thru May 26th

Option #2 Basic Portrait Sessions offered at Hourglass Studio June 21st-24th, July 12th-15th, 26th-29th and August 9th-12th & 23rd-25th

Option #3 Extended Portrait Sessions offered at Hourglass Photo June 1st through September 1st

Refer to enclosed information to provide greater detail about the process and deadlines associated with the senior portraits.

Common questions:

Is there a portrait session fee? Yes...In order to appear in the yearbook the senior must pay a **Basic \$15 Session fee**. This covers the administrative and production costs associated with the portrait process.

How many images will be taken during a Basic Portrait Session ? A total of 10 images will taken during a Basic Portrait Session. 8 Tradition Head/Shoulder suitable for yearbook images and 2 casual images. **NO CHANGES OF CLOTHING.**

What is the difference between a basic and extended portrait session? A Basic session offers the "traditional" head-n-shoulder poses. An Extended session offers varying casual and formal posing taken indoor and outdoor settings. Cost is dependent on Extended session selected. **ONLY TRADITIONAL HEAD-N-SHOULDER IMAGES ARE ACCEPTABLE FOR INCLUSION IN THE YEARBOOK**

When will the senior get to view and pick his/her image to appear in the senior section of the yearbook? The senior will view and select his/her yearbook image at their portrait session.

Is the parent/guardian aloud to accompany the senior to their portrait session? Most certainly! We encourage parent/guardian attendance during their seniors portrait session. Friends are more than welcomed In the event the parent/guardian is unable to attend the portrait session.

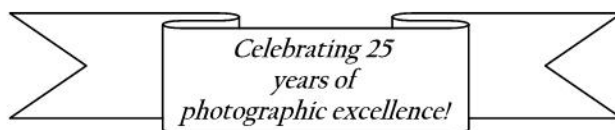
What if, after being posted on-line, you are unsatisfied with your senior images and wish for them to be taken over? It is our goal to satisfy everybody. If there is a technical flaw or an issue controlled by the studio causing dissatisfaction, we will gladly schedule a make-up session, free of charge. For issues beyond our control such as clothing selection, hair styling or choice of make-up, we will gladly arrange for a make-up session at the senior's expense. Please refer to session hints in the information provide to help offer suggestions to ensure the best results.

I hope this information answers most of your questions. If you have any unanswered questions or concerns, do not hesitate to contact me personally. My staff and I look forward to working with you and your senior.

See you in the Studio!

Sincerely,

Paige Duckworth,
President/Head Photographer



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